



Club Rules (including Conduct and Court Etiquette)

We'd like you to enjoy your experience here at Crescent Tennis Club - to ensure this we have to have a few rules.

Also, to help you get the best of your experience when playing or representing the club, our club rules and 'court etiquette, provide members and guests with the Club's expectations and are designed to ensure fairness and allow all members to enjoy the club's facilities. They are expected to be followed at all times.

Our club rules cover Tennis, Padel and Pickleball.

We recommend that in conjunction with Our Club Rules should be read our

- Charitable Incorporated Organisation Constitution.
- Membership and Website Terms and Conditions.
- Club policies (which include Safeguarding and Welfare, Health & Safety, Data Protection, Social Media Photography and Filming).
- As a registered club to both the LTA and Pickleball England the club may be subject to these organisations rules.

Copies our policies etc can be found on our website www.crescenttennisclub.co.uk

Failure to comply with Club Rules

If any member who wilfully refuses or neglects to comply with the Rules of the Club or be guilty of any conduct unworthy of a person or likely to be injurious to the Club, their membership or property may be terminated by resolution of the Management Committee.

In accordance with the Club's constitution - Section 9, a Tennis Membership shall not be terminated unless 21 days' written notice of the meeting of the Committee at which his expulsion shall be considered is given, and written details of the complaint made against them. The Member shall be given an opportunity to make written representations and/or to appear before the Committee and at any such meeting to be accompanied by a representative or friend, who may answer complaints made against the member and to cross-examine any witnesses on behalf of the member. The member must not be expelled unless at least two-thirds of the Committee then present vote in favour of his expulsion. The Committee may exclude the Member from the Club's premises until the meeting considering his expulsion has been held. For the avoidance of doubt, the Member shall be entitled to attend that meeting for the purpose of making representations.

You should note that an expulsion or cancellation of membership will not include any refund of fees.

Coaching

Professional coaching shall be conducted only by coaches approved by the Management Committee. The Committee retains the right to review and require a change to any aspect of coaching programmes and the way they are conducted.

Unlicensed and unregistered coaches and all visitors to the Club for the purpose of playing tennis, padel tennis or pickleball will be required to accept and be bound by the LTA, County Rule or Pickleball England.

Guest (non-member) players

For tennis, guest players to the club are welcome, but must be accompanied by a Member. A visiting fee is payable for EACH visitor BEFORE usage, via our Bank - details - Ac No.: 31826784, Sort Code: 60-19-19 (please add your initial, surname and VF for the reference).

The guest is required to sign the guest players book - a copy of this can be found in the Clubhouse.

Please also note that there is a maximum of 3 visits per year for a (1 May-30 April) for non members, they will then have to become Members from there on to be able to attend.

Guest fees are set annually by the Committee and are payable by bank transfer at the time of booking courts. For further details on payment and booking contact the Membership Secretary: memberships@crescenttennisclub.co.uk

As a member of the Club you are required to ensure that your guest complies with our rules and court etiquette at all times.

Failure to make a payment of a guest may invalidate your membership.

Booking courts for playing with a guest can not take precedence over other Members court bookings, including, social play, booking for inter club or club championship matches or coaching sessions.

The Club reserves the right to refuse a guest player if they feel that it is not in the best interest of the Club for them to play at the Club or who has had their membership revoked or any other constituent club of the Sidcup Sports Club.

Non members may book our padel court, if a session is available. Non members are advised to read our terms and conditions prior to confirming a booking.

Non members may book onto one of our Pickleball sessions - fees will be available on the booking system - non members are advised to read our membership terms and conditions prior to confirming a booking.

Non members playing with padel tennis or pickleball are expected to adhere to our terms and conditions and these Club Rules.

Court bookings and use

Our tennis court bookings are made through LTA's ClubSpark.

Our Padel and Pickleball sessions courts bookings are made through our Club App which can be downloaded from Google Play or the AppStore.

Members (for tennis court bookings) are required to set up their own log-in to ClubSpark and currently this is by registering and using your LTA login details.

Members for Padel and Pickleball will need to download the club's App to book courts, read or terms and conditions and book a court.

Your booking confirmation will provide you with a gate access code.

For tennis, court booking priority is given to specific events at the Club including; league fixtures, club championship matches, social sessions or to some coaching sessions.

For our Padel Court those holding Padel membership are able to book a court 14 days in advance.

For details of court booking cancellation and refunds can be found in the Club's Terms and Conditions.

Membership fees are non refundable.

Members are expected to ensure that any court bookings no longer required are cancelled - failure to do so may see your booking rights withheld and/or no refund made.

Times of play - tennis courts 8.00am and 10.00 pm - floodlight must not be used beyond 9.30pm. Our Padel court can be booked from 7.30am until 10.00 pm Monday to Friday - Saturday & Sunday the court is bookable from 8.00am until 8.00pm.

Vacating tennis or Padel courts - if a court is booked directly after your booking you are asked to vacate that court on time and allow the next person to use the court at the time of their booking.

For tennis you are asked to lower nets and lock the court. For Padel ensure the court is locked after you if there is no booking waiting.

Weather conditions

Members MUST NOT use the courts in bad weather and should always check the playing surface when playing as courts may be slippery in damp or cold conditions. If you do decide to play against the club's advice you do so at your own risk.

Details on cancellation due to weather can be found in our Terms and Conditions.

Equally, during periods of hot weather Members are asked to take the necessary precautions to play safely - further details can be found in the Club's Sun Safety Awareness Guidance. A copy can be found on the Club's website (www.crescenttennisclub.co.uk).

Our bad weather and refund weather policies are found in our Terms and Conditions.

Floodlights

Tennis Floodlights operate only on courts 2-4 and on our padel court.

Currently, to operate flood lights on tennis courts the floodlights tokens are available in the Clubhouse or from other nominated members. The Club reserves the right to make a charge for floodlights. Member's will be informed of both the payment charge and method.

Each token supplies floodlighting for 30 minutes. Due to planning permission regulations floodlights must not be used after 9.30pm, (so no tokens should be added after 9.00 pm).

If a charge for floodlighting is in place - details of payment will be provided either in the clubhouse, on the court booking platform and/or on the club's website. Fees are determined by the Trustee Management Committee and must be paid at the time of the court booking.

The floodlights for Padel can be manually switched on - but should be switched off after use. They are also on a timer which should switch off at 10pm

Tennis Balls

For tennis you are required to provide your own tennis ball with exception for social play or league - Practice balls are kept in a basket. Juniors are to use the practice balls when they play.

Padel and Pickleball equipment hire

The Club may hire equipment for padel and pickleball. These should be booked on the App at the time of your court booking

Clothing and footwear

When playing please wear recognised sports clothing (not jeans etc) and most importantly tennis shoes. This is for two reasons, first, other shoes mark and damage the courts and second, non tennis shoes do not grip the courts as well and can cause accidents and avoidable injury if you were to fall or slip.

Club House/Sidcup Sports Club

Furniture, crockery, glasses etc must be left tidy after use. There must be no smoking or vaping anywhere on the club premises. The last users of the premises must see that the Tennis Clubhouse is properly locked.

Additional rules and procedures operated by Sidcup Sports Club are applicable to our Club and you should make yourself familiar with these and ensure you follow them.

Children/Junior Members

Note a child is considered to be a person under the age of eighteen years.

We expect our junior members to be polite, friendly and respect other members, coaches and officials. Take care of their personal and club equipment and play fairly and honestly.

We expect our adult members to be supportive of our junior members and understand their playing limitations if they are taking part in any Club events.

Children aged up to 13 must be supervised by their parents/carer/guardian. This is due to concerns that they may not be mature enough to deal with an emergency or certain situations.

For coaching activities, we comply with the LTA guidance on coach-to-player ratios. For children up to aged 13, must be delivered directly into the care of the coach by the parent/carer and picked up directly from the coach. Please note that it is not enough to drop off outside or at the front door of the venue. Parents must ensure that their child has been delivered to the coach. Children under the stipulated age will not be allowed to leave a coaching session or camp unattended unless permission has been given in writing.

For those children between the ages of 13-17:

- It is a parent/carer or guardian's decision as to what age they allow their child to attend Crescent Tennis Club unsupervised between the ages of 13 and 18. It is a parent's responsibility to teach their child how to respond to emergencies or

situations that may arise outside the house, so they feel confident when their child is not under their supervision.

- The parent/carer or guardian may know all club members well, however, specific arrangements still need to be made by the parent/carer or guardian to supervise the child whilst at the club - including that they follow our club rules and do not access the clubhouse bar area.
- Children aged 13- 18 should know who the Club Welfare Officer(s) is and how to contact him/her. (details are in the Tennis Clubhouse or on our website).
- Parents/carers or guardians must make arrangements to ensure their children are collected on time or able to travel home safely. Children who are left on club premises with lots of adults is not acceptable.
- Those children, if recommended to do so by the Club captain(s) and/or coach and with the Welfare Officers knowledge, may play league matches or enter club events with adults members. Entry into such events is in line with our Safeguarding Policies - including parental/carers/guardians written consent being given to play in these events and to agree to make necessary transport arrangements and to ensure the safety of their child during these events (see Parents/carers/guardian - below).

For more information on the club and parental/child responsibilities see our Safeguarding Policies or speak to the Welfare Officer (both policies and contact details can be found on our website/clubhouse notice board).

Parents, carers and guardians

We welcome parents and guardians at our Club and value that you show an interest in your child's tennis. In doing so, we look to parents and guardians to ensure their child understands what is expected of them and the importance of fair play contact at the Club. We also expect parents and guardians to ensure that they and their child are respectful to other juniors, parents, our adult members and coaches at all times.

We look to parents/carers/guardians to deliver and collect their child punctually for events or coaching sessions, ensure they are dressed appropriately for play (and weather conditions) and have appropriate equipment to play.

Parents/carers/guardians should be patient with their child tennis progression and the Club will not accept any form of rudeness, aggression or over interference towards their child whilst at the Club or towards coaches, match officials or adult members.

Parents/guardians should ensure that they know who the Club's Welfare Officer is and make themselves familiar with these Club Rules and club's policies, specifically our Safeguarding Policy.

For more information on the club and parental/child responsibilities see our Safeguarding Policies or speak to the Welfare Officer (both the policy and contact details can be found on our website/clubhouse notice board).

Injury, reporting accidents

Members are asked to make themselves familiar with the location of the first aid box and accident reporting book (cupboard in the clubhouse) and the defibrillator (in the Lumley Bar).

It is important that we report accidents correctly and promptly, no matter how minor.

It is usual for the casualty themselves to make the report and submit it to the Committee Member named in the Report Book. However, in the event of a serious accident, when this may not be possible, the person taking charge of the situation should ensure that it is completed. A member of the Committee should be contacted and informed of the incident if they are not present at the time. Contact details are in the clubhouse.

In the event of a serious accident or major incident, the Emergency Services should be summoned.

- The senior Member present should immediately take responsibility for coordinating all action and reporting the matter, both in the Accident Report Book and directly to all committee members.
- It is a legal requirement that any major accident (one resulting in hospitalisation in excess of 24 hours), regardless of perceived liability, is reported to the HSE.
- It is also an insurance requirement that certain matters be reported to the insurance brokers.
- It is, therefore, imperative that the chairman or club secretary is also alerted promptly so that the matter can be correctly followed through.
- **Sidcup Sports Club also has a defibrillator** that is located in the bar area (Lumley Bar area - far left as you view/face the main bar).

Lost property

Members or visitors leaving unattended vehicles, racquets, clothing or other property at the Club do so at their own risk and the Club nor its Trustees shall be responsible for any loss, damage or injury resulting from this or any other cause.

Equality

The Club is opposed to discrimination in any form. All Club members have a responsibility to make everyone feel welcome and to ensure that membership of the Club is a positive experience.

Safety and Responsibility

All Club members will act responsibly and look to protect and ensure the safety of everyone at the Club at all times and particularly to consider the well-being and care of junior players and visitors.

Members are asked to inform a member of the Committee of any facilities that are damaged or broken

All accidents, even minor ones, should be reported in the accident book which is kept in the clubhouse (it is kept in the cupboard with the social tennis balls).

You should make yourself familiar with our Health and Safety policy.

Club Reputation

All Club members should endeavour to protect and further the Club's good reputation at all times, including when representing the Club at other clubs or events.

Members whose behaviour jeopardises the short, medium or long-term aspirations of the club or which undermines the business aims and goals may not be invited to renew their membership.

Representing the Club/Club Championships and other events

Team captains/coaches are responsible for selecting teams for league/inter club matches. If selected, you are reminded that you are representing the Club. Whilst competition matches are competitive we expect our players to adhere to our expectations around conduct when playing for the Club.

Match fees should be paid to the team captains.

Entry into the club championships is open to all members. The club captains will invite members to enter. Once the draw has been made it is the players responsibility to complete matches by the given deadline date and to provide the result to the club captains.

Those fortunate to win a trophy on finals days are reminded that the club trophy is awarded for a period of a year and you must return it to the club prior to the following finals day. You should also note that some of our trophies are of some value and you may need to ensure that your household insurance covers any loss or damage.

Social Media

The Club will not tolerate any form of bullying, intimidation or harassment of anyone, on the Club's social media outlets or other platforms that brings a member into disrepute.

Please take the time to read our social media policy on our website.

Code of Conduct and Court Etiquette

Code of Conduct

Crescent Lawn Tennis Club aims to provide a tennis venue that is safe, inclusive and has a positive atmosphere so that everyone is able to enjoy playing tennis or other racket sports at this Club. Our code of conduct is designed to support this aim.

The Code of Conduct sets out minimum standards of behaviour, which all members are expected to follow, and seeks to avoid any serious issues arising. So we expect everyone to respect all members, coaches, visitors and spectators regardless of - age, gender, gender reassignment; sexual orientation, race; nationality; ethnic origin; religion or belief or ability or disability.

The Club will not accept aggressive, offensive or abusive language or behaviour towards other members, parents or visitors, at the club or when representing the club at other venues or on-line (see our Social Media Policy).

In addition, we expect all Crescent Lawn Tennis Club members to show tolerance, courtesy, good manners, fairness, honesty and integrity in their dealings with fellow members, including our junior members and their parents/guardians, club officials, club members' guests, visiting players and social visitors.

All Club members respect the work of the coaches, treat the coaches with tolerance, courtesy, good manners, fairness, honesty and integrity, and do not intrude or interrupt their work unnecessarily. Pay any fees for coaching or events promptly.

Your membership maybe be cancelled or future applications declined if you are found to have breached this code or club rules (see our club constitution, terms and conditions and other club policies)

Anyone found wilfully damaging the club's property may be prosecuted.

Court etiquette - General

Members should make themselves and any guests familiar with and follow our court etiquette when playing at our Club.

Attire

You should wear appropriate attire on our courts e.g. sportswear and court shoes.

Punctuality

Please respect your partner and or fellow players and be punctual to start your match.

No show or persistent lateness may lead to the cancellation of your booking, membership and the Club may refuse future bookings or membership applications.

When on court

- Understand and respect that people have different motivations for taking part.
- During play and particularly between games, keep the amount and volume of conversation down to a minimum necessary to play and enjoy your own games. Too much chatter can be disturbing to those playing nearby and, in between games, can hold up play for people waiting.
- If in social friendly matches there is some doubt over a line call, offer to play the point again rather than cause undue aggravation and time wasting.
- Do not criticise your partner or opponent, be positive and offer encouragement instead.
- Overall, use your best judgement and we all want to be competitive but don't let your emotions get on top of you.
- Keeping score - it is acceptable for the server to call the score of the game prior to a first serve.
- Do not bring food onto the court - drinks (non alcoholic) to maintain hydration are allowed, but no glass on the court.
- Turn off your mobile phone.
- Return all club tennis balls or other equipment to the clubhouse.
- Please take all your personal belongings with you including any waste or rubbish and use the bins provided in the clubhouse.
- Please do not walk behind players whilst a game, a rally or coaching is in progress, this is to avoid distracting other members and most importantly to avoid any potential accidents on court. If you are trying to cross a court please wait until you are invited to and it is safe to do so.
- If a stray ball comes onto your court don't knock it back immediately, wait until the owners are ready and then hit it to the server's end.

- Line calls can be a problem and we recommend the use of what the Americans call the 'honour system'.
 - Only call the lines on your side of the net.
 - Call clearly and firmly what you see and what you honestly believe to be correct.
 - If you are not absolutely certain or didn't see the ball clearly, the ball was IN and must be given in the opponent's favour.
 - If occasionally you have serious doubts as to your opponent's eye-sight, ask politely if they are certain as to the accuracy of their call. If they say that they are, get on with the next point.
 - If you feel your opponents regularly have difficulties making correct calls, start looking for different opponents!

- Pay any floodlight charge at the time of booking the court and adhere to the 9.30pm close of play (not further tokens for light after 9.00pm).

- Nets - when you have finished a match, if nobody is waiting to use the court, please lower the net - this action prolongs the lifetime of the nets.

- Lock the courts if there is no booking or anyone waiting to use the court after you.

Resolving differences

There are times where you may be unhappy with something at the Club, equally you may wish to provide something positive about the Club or simply provide us with some feedback.

Details of how to do this, along with expected timescales for replies and be found in our policy on these matters on our website.

Date approved: July 2024

Review date: July 2026

Schedule of updates and amendments

Date of update/amendments	Update /amendment:
17/07/23	Add reference to <ul style="list-style-type: none"> - (Rights of Third Parties) Act 1999. - Unlicensed and unregistered coaches/visitors bound by the LTA Rules and the County Rules - Non payment of fees the date determined by the Committee. - No expelled member from any other constituent club of the Sidcup Sports Club should be admitted to the club. - Added section on juniors playing with adult

26/10/24

To include Padel and Pickleball